

Corporate Overview and Scrutiny Committee

Agenda

Date: Thursday, 7th September, 2017
Time: 2.00 pm
Venue: Committee Suite 1,2 & 3, Westfields, Middlewich Road,
Sandbach CW11 1HZ

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

2. **Minutes of Previous Meeting** (Pages 3 - 6)

To approve the minutes of the meeting held on 1 August 2017.

3. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

4. **Declaration of Party Whip**

To provide an opportunity for Members to declare the existence of a party whip in relation to any item on the agenda.

5. **Public Speaking Time/Open Session**

For any apologies or requests for further information, or to give notice of a question to be asked by a member of the public

Contact: Mark Nedderman

Tel: 01270 686459

E-Mail: mark.nedderman@cheshireeast.gov.uk

A total period of 15 minutes is allocated for members of the public to make a statement(s) on any matter that falls within the remit of the Committee.

Individual members of the public may speak for up to 5 minutes, but the Chairman will decide how the period of time allocated for public speaking will be apportioned, where there are a number of speakers.

Note: In order for officers to undertake any background research, it would be helpful if members of the public contacted the Scrutiny officer listed at the foot of the agenda, at least one working day before the meeting to provide brief details of the matter to be covered.

6. **Crewe Fire Station Second Pump**

To receive a presentation from Cheshire Fire Service.

7. **Quarter 1 Performance Report**

To consider a report of the Director of Finance and Procurement.(Report to follow)

8. **Work Programme Progress Report** (Pages 7 - 14)

To review the Committee's work programme.

9. **Forward Plan** (Pages 15 - 26)

To note the current forward plan, identify any new items, and to determine whether any further examination of new issues is appropriate.

CHESHIRE EAST COUNCIL

Minutes of a meeting of the **Corporate Overview and Scrutiny Committee**
held on Tuesday, 1st August, 2017 at Council Chamber, Municipal Buildings,
Earle Street, Crewe CW1 2BJ

PRESENT

Councillor M Simon (Chairman)
Councillor M Grant (Vice-Chairman)

Councillors Rhoda Bailey, S Corcoran, H Davenport, B Dooley, J Saunders,
L Smetham, B Walmsley and M Warren(substitute)

Apologies

Councillors Nicholas, S Pochin and H Wells-Bradshaw

12 MINUTES OF PREVIOUS MEETING

RESOLVED - That subject to the inclusion of the name of Councillor Harold Davenport under the heading apologies for Absence, the minutes of the meeting held on 15 June 2017 be confirmed as a correct record and signed by the Chairman.

13 ALSO PRESENT

Councillor Peter Groves Democratic and Public Engagement, Assurance and ICT
Portfolio Holder
Kath O'Dwyer – Acting Chief Executive
Michael Moore –Acting Head of Communications

14 DECLARATIONS OF INTEREST

There were no declarations of interest.

15 DECLARATION OF PARTY WHIP

There were no declarations of the existence of a party whip.

16 PUBLIC SPEAKING TIME/OPEN SESSION

There were no members of the public present who wished to speak.

17 COMMUNICATIONS PEER REVIEW

The Committee considered a report of the Acting Chief Executive relating to a peer review of the Communications undertaken by the Local Government association (LGA) in September 2016. The LGA review team had been Commissioned by the Chief Executive to 'look at the structure and ways of working of the communications team (and other communications resources

across the council) to see if these were 'fit for purpose' and that appropriate strategies were in place and aligned to council priorities; that members felt well supported and informed; that internal communications were effective; and the reputation of the council was well managed.'

A project team had been formed to ensure that the Council's internal and external communications functions were fully aligned with the Council's strategy and priorities.

A high level project plan was attached to the report. The committee was informed that since the plan had been produced, thirteen of the actions had been completed, eight were ongoing and three were pending.

RESOLVED –

- (a) That the report be received;
- (b) That the progress made against the recommendations in the peer review report be noted, in particular, the high level project plan
- (c) That Head of Communications be requested to provide periodic update reports to this Committee on the development of the Connected Communications – Corporate Communications Strategy 2017/18;
- (d) That the Head of Communications be requested to submit a draft copy of the proposed residents newsletter to this committee prior to publication.

18 **BEST4BUSINESS**

The Committee considered a report the Best4Business joint working group relating to its consideration of the Review of the Oracle Replacement Programme – Best4Business. The joint working group had met on the 27 June 2017 at Cheshire West and Chester offices at Wyvern House Winsford.

RESOLVED –

- (a) That the report be received and the recommendations be endorsed by this Committee;
- (b) That Councillor Sam Corcoran be appointed as the labour representative on this group to replace Councillor Mo Grant.

19 **COMMITTEE REMITS**

The Committee considered a report of the Head of Governance and Democratic Services to determine which Overview and Scrutiny Committee should be responsible for scrutinising community safety and communities matters in future following changes to portfolio holder responsibilities announced recently by the Leader of the Council r.

RESOLVED – That That the allocation of responsibilities from the Finance and Communities Portfolio be approved and adopted with immediate effect, as set out in below:

Functions which relate to the Corporate Overview and Scrutiny Committee:

- The financing of the Council and its Budget, and Corporate Business Planning
- Capital Programme and Strategy
- Reserves, Income and Funding Strategy
- Treasury and Business Management
- Procurement, Corporate Contracts and Contract Monitoring
- Insurance
- External Audit
- Pensions
- Revenues and Exchequer Functions, including Benefits
- Governance and Performance of ASDVs
- Finance-based communities issues
- Fly-tipping
- Fixed-Penalty Notices
- Community Safety, including:
 - Police
 - Anti-Social Behaviour
 - CCTV
 - Drugs

Functions which relate to the Health and Adult Social Care and Communities Overview and Scrutiny Committee:

- Voluntary, Community and Faith Sector, including Citizens' Advice Bureaux
- Gypsies and Travellers
- Community Strategy
- Crewe Market Scheme

20 WORK PROGRAMME PROGRESS REPORT

The Committee reviewed its work programme.

RESOLVED – That the the work programme be received and noted.

21 FORWARD PLAN

RESOLVED – That the forward plan be received and noted.

The meeting commenced at 2.00 pm and concluded at 3.59 pm

Councillor M Simon (Chairman)

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CHESHIRE EAST COUNCIL

REPORT TO: CORPORATE SCRUTINY COMMITTEE

Date of Meeting: 7 September 2017
Report of: Head of Governance and Democratic Services
Subject/Title: Work Programme update

1.0 Report Summary

- 1.1 To review items in the 2017/2018 Work Programme listed in the schedule attached, together with any other items suggested by Committee Members.

2.0 Recommendations

That the 2017/2018 work programme be reviewed.

3.0 Reasons for Recommendations

- 3.1 It is good practice to agree and review the Work Programme to enable effective management of the Committee's business.

4.0 Wards Affected

- 4.1 All

5.0 Local Ward Members

- 5.1 Not applicable.

6.0 Policy Implications including - Carbon reduction - Health

- 6.1 Not known at this stage.

7.0 Financial Implications

- 7.1 Not known at this stage.

8.0 Legal Implications

- 8.1 None.

9.0 Risk Management

OFFICIAL

- 9.1 There are no identifiable risks.

10.0 Background and Options

- 10.1 The schedule attached has been updated to reflect the decisions taken by the Committee at its previous meeting including the addition of a number of new items relating to the Communities element of the Finance and Communities portfolio holder that have been transferred from the Health Adult Social Care and Communities Overview and Scrutiny Committee.
- 10.2 Members are asked to review the schedule attached to this report, and if appropriate, add new items or delete items that no longer require any scrutiny activity.
- 10.3 When selecting potential topics, Members should have regard to the Council's new three year plan and also to the general criteria listed below, which should be applied to all potential items when considering whether any Scrutiny activity is appropriate.
- 10.4 The following questions should be asked in respect of each potential work programme item:
- Does the issue fall within a corporate priority;
 - Is the issue of key interest to the public;
 - Does the matter relate to a poor or declining performing service for which there is no obvious explanation;
 - Is there a pattern of budgetary overspends;
 - Is it a matter raised by external audit management letters and or audit reports?
 - Is there a high level of dissatisfaction with the service;
- 10.5 If during the assessment process any of the following emerge, then the topic should be rejected:
- The topic is already being addressed elsewhere
 - The matter is subjudice
 - Scrutiny cannot add value or is unlikely to be able to conclude an investigation within the specified timescale

11 *Access to Information*

The background papers relating to this report can be inspected by contacting the report writer:

Name: Mark Nedderman
Designation: Scrutiny Manager
Tel No: 01270 686459
Email: mark.nedderman@cheshireeast.gov.uk

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Corporate Overview and Scrutiny Committee 2017/18 updated August 2017

7 September 2017 Time: 2.00pm Venue: Committee Suite, Westfields	2 November 2017 Time: 2.00pm Venue: Committee Suite, Westfields	11 January 2018 Time: 2.00pm Venue: Committee Suite, Westfields	1 February 2018 Time: 2.00pm Venue: Committee Suite, Westfields	5 April 2018 Time: 2.00pm Venue: Committee Suite, Westfields
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Essential items

Item	Description/purpose of report/comments	Outcome	Lead Officer/organisation/Portfolio Holder	Suggested by	Current position	Key Dates/Deadlines
Performance Management Information	Quarterly reports on Performance and Budget	A responsible effective and efficient organisation	Chief Operating Officer, Finance and Assets Portfolio Holder	The Committee	Reports are considered in line with the Cabinet reporting cycle	15 June 2017, 7 September 2017, 2 November 2017, 1 February 2018
Budget Consultation 2018/19	Corporate will begin the 2017/18 budget consultation process in September 2016 and finally will collate, on behalf of the 5 other O&S committees, a formal 'scrutiny' response	A responsible effective and efficient organisation	Chief Operating Officer, Finance and Assets Portfolio	The Committee	Formal consultation on the draft budget TBA	TBA

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			Holder			
Capital Programme	To be fed into the budget consultation process	A responsible effective and efficient organisation	Chief Operating Officer, Finance and Assets Portfolio Holder	The Committee	Formal consultation to be part of the budget process	TBA
Member facilities/Accommodation/Culture	To review member facilities and accommodation	A responsible effective and efficient organisation	Chief Operating Officer, Finance and Assets Portfolio Holder	The Chairman	Task and Finish group appointed 7 July 2016.	Review completed;final report expected Autumn 2017
Devolution	To receive an update on devolution plans in Cheshire	Cheshire East has a strong and resilient economy.	Chief Executive/Leader of the Council	The Committee	Update received on 6 April. Now awaiting the final report of the cross member working	TBA
Digital Customer Services	To receive an update.	Cheshire East has a strong and resilient economy.	Chief Operating Officer Highways and Infrastructure portfolio Holder	The Committee	Presentation to be provided on 15 June 2017.Further updates to be provided as the project develops	Ongoing

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ORACLE (Best4Business)	To consider a proposal to inform and guide the formal consultation on the proposal to replace Oracle, prior to Cabinet decision.	Cheshire East has a strong and resilient economy	Chief Operating Officer, Democratic and Public Engagement, Assurance and ICT Portfolio Holder	Portfolio Holder	A joint working group with CWAC met on 27 June 2017 and formulated a draft joint response to the formal consultation. Periodic progress reports to be received in future.	ongoing
Private Enforcement	To review the success of the procurement of a private company	Our local communities are strong and supportive	Portfolio Holder for Communities and Health.	Portfolio Holder	Transferred form Health Adult Social Care and Communities	TBA
Participatory Budgeting	Review of process	Our local communities are strong and supportive	Principal Manager – Partnerships & Communities.	Chair of Scrutiny Committee.	Transferred form Health Adult Social Care and Communities	TBA
Community Cohesion Strategy	To scrutinise the Strategy, and add value ahead of Cabinet review.	People live well and for longer			Transferred form Health Adult Social Care and Communities .	TBA
Fly-tipping-Neighbourhood Cohesion	To scrutinise the recommendations of the Task & Finish Group.	Our local communities are strong and supportive	Principal Manager – Partnerships & Communities. Task & Finish Group.	Chair of Scrutiny Committee.	Transferred form Health Adult Social Care and Communities	TBA
Low Risk Domestic	To scrutinise the success	People live	Head of	Committee	Transferred form	TBA

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Violence		well and for longer	Communities Portfolio Holder for Communities and Health. Judith Gibson.		Health Adult Social Care and Communities	
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Monitoring Items

Possible Future/ desirable items

Review the Council's working arrangements with partners and other third parties specifically in relation to value for money.



FORWARD PLAN FOR THE PERIOD ENDING 30TH NOVEMBER 2017

This Plan sets out the key decisions which the Executive expects to take over the period indicated above. The Plan is rolled forward every month. A key decision is defined in the Council's Constitution as:

“an executive decision which is likely –

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising one or more wards or electoral divisions in the area of the local authority.

For the purpose of the above, savings or expenditure are “significant” if they are equal to or greater than £1M.”

Reports relevant to key decisions, and any listed background documents, may be viewed at any of the Council's Offices/Information Centres 5 days before the decision is to be made. Copies of, or extracts from, these documents may be obtained on the payment of a reasonable fee from the following address:

Democratic Services Team
Cheshire East Council
c/o Westfields, Middlewich Road, Sandbach Cheshire CW11 1HZ
Telephone: 01270 686472

However, it is not possible to make available for viewing or to supply copies of reports or documents the publication of which is restricted due to confidentiality of the information contained.

A record of each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's Website, at Council Information Centres and at Council Offices.

This Forward Plan also provides notice that the Cabinet, or a Portfolio Holder, may decide to take a decision in private, that is, with the public and press excluded from the meeting. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, 28 clear days' notice must be given of any decision to be taken in private by the Cabinet or a Portfolio Holder, with provision for the public to make representations as to why the decision should be taken in public. In such cases, Members of the Council and the public may make representations in writing to the Democratic Services Team Manager using the contact details below. A further notice of intention to hold the meeting in private must then be published 5 clear days before the

meeting, setting out any representations received about why the meeting should be held in public, together with a response from the Leader and the Cabinet.

The list of decisions in this Forward Plan indicates whether a decision is to be taken in private, with the reason category for the decision being taken in private being drawn from the list overleaf:

1. Information relating to an individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including to authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal and professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

If you would like to make representations about any decision to be conducted in private at a meeting, please email:

Paul Mountford, Executive Democratic Services Officer
paul.mountford@cheshireeast.gov.uk

Such representations must be received at least 10 clear working days before the date of the Cabinet or Portfolio Holder meeting concerned.

Where it has not been possible to meet the 28 clear day rule for publication of notice of a key decision or intention to meet in private, the relevant notices will be published as soon as possible in accordance with the requirements of the Constitution.

The law and the Council's Constitution provide for urgent key decisions to be made. Any decision made in this way will be published in the same way.

Forward Plan

Key Decision and Private Non-Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-4 Farms Estate - General Management	To authorise officers to take all necessary actions to implement the proposal to dispose of properties identified as surplus to requirements on the Batherton, Cranage, Goostrey, Haslington, Mobberley and Ridley Farms Estates on terms to be approved by the Head of Assets and the County Land Agent in the letting of Aston by Budworth, Holding 1.	Cabinet Member for Regeneration	17 Aug 2017		David Job	Exempt - para 3

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-1 Award of Contract to Preferred Bidder for the Organic Waste Treatment Solution	At its meeting on 9 th May 2017, the Cabinet authorised the Corporate Manager for Waste and Environment Services as the Senior Responsible Officer for the Organic Waste Treatment Procurement in consultation with the Chief Operating Officer and the Director of Legal Services to clarify, specify and optimise the Preferred Bidder's final tender to enable the Council to enter into a legally binding contract with the Preferred Bidder. Upon completion of the above clarification, specification and optimisation stage, Cabinet delegated to the Portfolio Holder for Regeneration the final decision to award the contract to the preferred bidder.	Cabinet Member for Regeneration	September 2017		Ralph Kemp	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 16/17-34 Crewe Town Centre Regeneration Programme: Major Investment Decisions	To consider a report recommending that Cabinet agrees: subject to a formal decision by Cheshire and Warrington LEP, to accept a grant of £10M Local Growth Funding to support the town centre regeneration projects; to enter into a development agreement with a named development partner, and to agree to fund the associated costs of a new bus station and new car park to be retained in the Council's ownership; to consider the options for the future for Crewe's markets, agree to fund the costs of the preferred model, subject to formal consultation, and delegate authority for a final decision; to note the development of a draft public realm strategy for Crewe town centre, and to consult with key stakeholders prior to a final approval; and to agree to fund the implementation of the first phase of the public realm improvements and agree the mechanism by which that will be delivered.	Cabinet	12 Sep 2017		Jez Goodman	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 16/17-52 People Live Well for Longer (Adult Social Care and Public Health) Three Year Commissioning Plan	To endorse the People Live Well for Longer (Adult Social Care and Public Health) Three Year Commissioning Plan.	Cabinet	12 Sep 2017		Mark Palethorpe	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-8 Macclesfield Regeneration - Vision and Strategy	That Cabinet approve the consultation draft of the Vision, Strategy and Action Plan for the revitalisation of Macclesfield for public consultation, and authorise the Executive Director of Place in consultation with the Cabinet Member with responsibility for Macclesfield Town Centre to approve the final version of the document, having regard to the representations received. That the Executive Director of Place be authorised to make modifications to the action plans within the document post finalisation, subject to any further business cases being made for the allocation of finances. That Cabinet authorise the spend of up to a further £400,000 from the existing Regeneration and Development Capital Budget to supplement the £1M already approved to enhance the public realm in the core of the town centre.	Cabinet	12 Sep 2017		Councillor Irene Faseyi	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-9 Available Walking Routes to School Programme Phase 2	To authorise the officers to take all necessary actions to implement the proposed community engagement on the removal of free transport between Mobberley and Knutsford Academy on the basis that the route is now assessed as an available walking route.	Cabinet	12 Sep 2017		Jackie Forster	N/A
CE 17/18-10 Archives Project	The report will recommend a site to be selected as the future home of a history centre in Crewe and will seek approval to seek, accept and spend external funding to support the proposal. The report will also recommend a project governance framework to enable officers to take all necessary actions to implement the proposal. The project is shared with Cheshire West and Chester Council and as such will also be subject to the shared service governance framework.	Cabinet	12 Sep 2017		Brendan Flanagan	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 16/17-44 Conditional Sale of Land at Longridge, Knutsford	To authorise officers to advertise the intention to dispose of the land identified as open space in accordance with the Local Government Act, the consultations to be considered by the Portfolio Holder for Regeneration, and approve the freehold disposal of the Land at Longridge, Knutsford.	Cabinet	10 Oct 2017		Lee Beckett	Exempt - para 5
CE 16/17-48 Asylum Seeker Dispersal	The report will set out the steps towards delivering asylum seeker dispersal within Cheshire East. The report will seek authority for officers to consider further with the Home Office asylum seeker delivery in the Borough over a three year period.	Cabinet	10 Oct 2017		Lucia Scally, Manager of strategic Commissioning	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-11 Public Space Protection Order - Dog Fouling and Dog Control across Cheshire East Borough - A Consistent Approach	To set out the circumstances in which a public spaces protection order covering the whole of Cheshire East Borough should be considered in relation to dog fouling and dog control, and to authorise the officers to take all necessary actions to implement the proposal.	Cabinet Member for Finance and Communities	October 2017		Fiona Reynolds, Director of Public Health	N/A
CE 17/18-7 Community Equipment Service Section 75 Memorandum of Understanding	That the Section 75 partnership between Cheshire East Council, Eastern Cheshire CCG, South Cheshire CCG and Vale Royal CCG be renewed for four years in line with the new Cheshire community equipment framework. This will be a continuation of the existing memorandum of understanding.	Council	19 Oct 2017		Mark Palethorpe	N/A
CE 16/17-11 Crewe HS2 Masterplan	To approve the HS2 masterplan for Crewe, and to authorise the Executive Director Place to enter into a public consultation on the masterplan in 2017.	Cabinet	7 Nov 2017		Andrew Ross	No

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-6 Constellation Partnership Growth Strategy	To approve the regional growth strategy for the Constellation Partnership.	Cabinet	16 Jan 2018		Frank Jordan, Executive Director: Place	N/A
CE 16/17-47 Medium Term Financial Strategy 2018-21	To approve the Medium Term Financial Strategy for 2018-21, incorporating the Council's priorities, budget, policy proposals and capital programme.	Council	22 Feb 2018		Alex Thompson	N/A
CE 17/18-5 Cheshire East Council Housing Strategy 2018-2023	To consider and adopt the Cheshire East Council Housing Strategy.	Cabinet	13 Mar 2018		Karen Carsberg	N/A

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